

EXPRESSION OF INTEREST NOTICE

EXPRESSION OF INTEREST FOR THE PROVISION OF KEY PERFORMANCE INDICATORS (KPIs) DEVELOPMENT TRAINING

The Sports Company of Trinidad and Tobago Limited (SporTT) invites suitably qualified individuals/firms to provide training in the development of Key Performance Indicators (KPIs) to the Senior Executive and Managerial Team.

SporTT's objective is to receive proposals from individuals/firms that are experienced in the provision of training geared towards the identification of an appropriate and robust set of KPIs. The training to be delivered is in keeping with the organisation's strategic objectives for 2018-2023 and will position SporTT to deliver on its mandate.

The selected Subject Matter Expert (SME) is expected to fulfil various requirements as outlined below:

1. Must have the capability to review the organization's strategic plan;
2. Must have the capability to assist in the development of metrics per department that are consistent with SPORTT's strategic objectives; and
3. Possess a clear focus on the aspects of the organization's services and responsibilities that are of importance to its stakeholders.

Interested individuals or firms shall provide the following information/documentation in support of their competence, ability and suitability.

- Evidence of qualifications
- Listing of professional capabilities
- Details of relevant experience
- Listing of job or work history
- Current signed CVs
- References from previous work engagements

All packages must be submitted in sealed envelopes and deposited in the cream box, located in the Lobby area of the Aquatic Centre, Balmain Main Road, Couva by **Friday 24 May 2019** labelled as follows:

**“Expressions of Interest for the Provision of
Key Performance Indicators (KPIs) Development Training
The Sports Company of Trinidad and Tobago (SporTT)
National Aquatic Centre, off Couva Main Road,
Balmain, Couva.”**

SporTT reserves the right to formulate a shortlist of entities based on its assessment of responses received, from which a detailed technical and financial proposal would be requested at a later stage.

Each EOI submission should comprise two (2) copies of each document submitted.

The size of the opening of the box is 12cm x 38cm and packages must be able to pass through the opening.